



## Indian Valley Community Services District

*"Providing services for our community health, well being, and prosperity."*

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P.O. Box 899, 127 Crescent St. Greenville CA. 95947

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### **Board of Directors**

Blake Shelters

Brad Smith

Jane Braxton Little

Judi Yocum

Mike Yost

### **Minutes of the Regular Meeting Of The Board Of Directors**

#### **Of The Indian Valley Community Services District**

**Held Wednesday**

**May 8, 2013**

**6:30 PM**

**Indian Valley Community Services District**

**Greenville, Ca. 95947**

#### **1. Call to Order/Roll Call**

Chairperson Shelters called the meeting to order at 6:30 p.m. Clerk Germann called roll. All Board members were present.

#### **2. Pledge of Allegiance**

Chairperson Shelters led in the Pledge

#### **3. Adoption of Agenda**

Director Little moved to adopt the agenda and Director Yocum seconded. All Board members voted aye.

#### **4. Approval of regular meeting minutes of April 10, 2013**

Director Yocum motioned to approve the minutes of April 10, 2013 and Director Little seconded. A roll call vote was taken and all board members voted aye.

## **5. Public Comment**

There were no public comments at this time.

## **6. Directors Report**

Director Little mentioned she will be attending the Special District meeting, held May 22, 2013 at 10:00 am. And asked if any of the other Board members will be attending.

## **7. Committee Reports**

### **a. Personnel**

Director Smith stated that Personnel did meet. Smith mentioned we have a temporary Office Manager, Jeff Luke Titcomb. Smith also stated that General Manager Jesse Lawson, has been talking to the guidance counselor at the high school regarding an intern program for someone over age 18, to come in and work and get certified for water and sewer treatment.

### **b. Finance**

Director Little stated that the Finance committee met and reviewed the Districts loans and repayment schedule. The committee also discussed with Chief Hamblin the insurance billing for accidents the fire department responds to.

### **c. IVASA**

IVASA did not meet.

### **d. Ordinance**

Director Smith stated that Ordinance met and worked on the definitions for the water and sewer policies.

### **e. Public Relations and Planning**

Chairperson Shelters stated that Public Relations did not meet.

### **f. Park Committee, Little League MOU/Concession Stand-Discussion/Action**

Director Yost stated that the park committee did meet and discussed the memorandum for Little League concerning the use of the park playing fields and concession stand. Yost mentioned that the insurance company stated that if the Memorandum is not signed by the first of June 2013, we will lose insurance.

The Third Draft for the MOU was handed out to the public. Rusty Stokes, president of the Greenville Little League commented with concerns regarding the concession stand. Mr. Stokes said he would agree with all the items in the draft if the concession items are taken out of the MOU. Mr. Stokes main concerns were the dates of use of the stand and having extra keys being

made. Director Little asked if it was going to be a concern if there is just one key made and kept in the CSD office in a locked box, so the public does not have access to it. Mr. Stokes stated he would have to go to his Board to discuss it. Chairperson Shelters stated that it is not a negotiable item. General Manager Jesse Lawson stated that the MOU has to be set and the District has to have a key for emergency and insurance purposes. Director Little said that we support the services but the District has to operate legally.

Chairperson Shelters stated that there will be two separate MOUs, one for the concession stand and one for field use; the usage and key literature will be modified; it will then go to the attorney and back to the law office. Rusty Stokes agreed.

Dotty McDowell expressed concern regarding the deck and trees by the Taylorsville pool. A letter will be drafted up and given to Dotty for the Recreation Department, so they can then move forward with repairs to the swimming pool.

#### **8. Tamara Talent, Sewer Policy #807-Discussion**

Tamara did not show up to the meeting, the item was not discussed.

#### **9. Crescent Mills Diversion Box #123-Discussion/Action**

No action was taken due to Mr. Anderson's inappropriate behavior. He was asked to leave.

#### **10. Greenville Sewer Engineering RFQ-Discussion/Action**

Chairperson Shelters stated 4 RFQs were received. There will be a meeting a week from Friday, to interview two of the vendors.

#### **11. Manager/Financial Report- Audits, Loan Status**

General Manager Jesse Lawson presented a pie chart that breaks down the costs and where the money is being spent. Mr. Lawson stated that the audits are complete and the audit report has been furnished to the DA.

#### **12. Utility Operations Report**

##### **a. Greenville Water- Leaks/Main Replacement**

Chief Water Operator Jesse Lawson stated that Greenville has several leaks that need to be repaired; 11 leaks showed up all at the same time; 4 of the leaks were large enough to drain the tank. The average water production was around 400 thousand gallons a day; it is now down to 249 thousand gallons. Mr. Lawson presented a chart with details on the leaks.

#### **b. Crescent Mills Water**

Chief Water Operator Jesse Lawson stated that he received a call from the Crescent Mills water plant regarding water tank level dropping; It was due to Caltrans irrigation project breaking pipes while testing. Crescent Mills is losing around 1.5 million gallons of water a month.

#### **c. Greenville Sanitation**

Mr. Lawson stated that 3.368 million gallons have been metered into houses and 3.282 million gallons have been metered out of houses. The water tables are currently low. The new pump has been installed at the lift station.

#### **d. Taylorsville Sanitation**

Mr. Lawson stated that Taylorsville does not have any big issues, but some will need to be addressed in the future. The HDPE machine and pipe will be used for the repairs.

#### **13. Fire Department Report, Insurance Billing-Discussion/Action**

Fire Chief Jim Hamblin stated that the fire department had a joint training session with Crescent Mills fire department and ambulance. The training and presentation went well. Mr. Hamblin stated that the call volume was down from March to April; Now in May it has averaged about a call a day. An engine and crew from Greenville was sent to the fire at SPI in Quincy, two other fires broke out at the same time. Mr. Hamblin stated that the billing and insurance will now be brought into the CSD office, and invoices will be billed out the day of the accident.

#### **14. Old Business/New Business**

There is no new or old business at this time.

#### **15. Adjournment**

Director Yost moved to adjourn the meeting and Director Yocum seconded. All board members voted aye and the meeting was adjourned at 8:17 p.m.

Respectfully Submitted,

Shireen Germann  
IVCSD Board Clerk

